

Code of Conduct – Badminton England Event Volunteers

Volunteers play a crucial role in the delivery of outstanding badminton events; they are the friendly faces providing added-value, giving up their time to help deliver the best and smoothest experiences for all those involved.

Volunteers are asked to act as representatives of Badminton England and the sport. Whilst Volunteers will receive guidance or, where necessary, training from Badminton England staff, it is important for Volunteers to know what is expected of them.

By signing up to a Volunteering Opportunity, Volunteers acknowledge they are ambassadors for Badminton England; will take full responsibility for their actions; understand the points set out below and agree to comply fully with them.

Compliance with the Code of Conduct is required of anyone Volunteering with Badminton England, and respecting this will help us to deliver successful events. If the code is breached and reported, all complaints and allegations will be acted upon according to the Badminton England General Disciplinary Regulations or Child Protection Disciplinary Procedures.

As a Volunteer with Badminton England, you can expect:

-  To be treated with fairness and respect – Badminton England is committed to ensuring we are a sport which is inclusive and welcoming of diversity, and our volunteer processes align to our Equality and Diversity Policy (see Appendix);
-  To be covered under Badminton England’s Public Liability Insurance;
-  To receive Health and Safety & Safeguarding guidance;
-  A safe environment to work in;
-  Clear communication regarding your Volunteering opportunity, to include Volunteer Agreement (where necessary), timings, location, clothing, travel, food, expenses, any necessary training and any other requirements;
-  Appropriate support from your Team Leader / Badminton England staff member;
-  Responses to your queries/requests/complaints in a timely manner – you can contact us via volunteering@badmintonengland.co.uk;
-  Recognition and thanks.

Badminton England expects that all Event Volunteers will:







Respect Diversity

- ✎ Show respect for and treat everyone equally regardless of age, ability, gender, race, religion, ethnic origin, social status or sexual orientation. Respect the rights, dignity and worth of every person within the context of badminton.
- ✎ Be fair, considerate and honest in dealings with others including other Volunteers, staff members, players and members of the public.

Follow Procedures

- ✎ Act lawfully at all times. Any Volunteer found to be engaging in criminal or illegal activity will be referred to the police and removed from their Volunteering role.
- ✎ Not volunteer under the influence of illegal substances and/or alcohol, and will only smoke on Volunteer breaks and in the designated areas.
- ✎ Be aware of and abide by Badminton England's Safeguarding & Protecting Young People Policy, Procedures and Guidelines (see Appendix), reporting any concerns and acting appropriately.
- ✎ Be aware of and abide by Badminton England's Sports Betting and Integrity Policy (see Appendix).
- ✎ Be aware of and abide by Badminton England's Health and Safety Policy Statement (see Appendix) for each event, and not undertake any action which may threaten the Health and Safety of others or his/herself.
- ✎ Read and agree to the Badminton England Confidentiality Agreement.
- ✎ Refrain from any behaviour that may bring Badminton England into disrepute. This includes the use of social or any other electronic media to publicly criticize anyone (players/coaches/officials/volunteers/staff) involved within badminton.
- ✎ Refrain from making any statements about Badminton England, without necessary permission, and not use your involvement to promote any beliefs/behaviours/practices which are not consistent with that of Badminton England.
- ✎ Recognise that where a personal relationship occurs between a Volunteer, staff member or event stakeholder, it should be declared as soon as possible to avoid possible conflict of interest.

Demonstrate Appropriate Attitude and Behaviour

-  Deliver the Volunteer role in line with the Badminton England Values of Focus, Courage, Ambition & Teamwork.
-  Be open and honest with what you can/cannot commit to.
-  Maintain high standards at all times, conducting oneself in an appropriate manner relating to language, behaviour, appearance and punctuality.
-  Be guided by Badminton England staff for direction and training where reasonably expected.
-  Be flexible in your approach to Volunteering - from time to time, and in line with what is reasonable. Volunteers may be asked to undertake other duties beyond their original assignments. (If you feel unable to perform these duties, you should speak to your Team Leader / Badminton England staff member).
-  Demonstrate commitment and attend your pre-agreed Volunteering shifts - whilst Volunteers are in no means bound by legal obligation to attend, we expect Volunteers to honour their commitments as far as possible. We recognise that from time to time, the unforeseeable does occur and in this case, you should contact your Team Leader / Badminton England staff member as soon as possible.

Statement of commitment:

I agree to abide by the Code of Conduct.

Appendix

 Equality & Diversity Policy:
<https://www.badmintonengland.co.uk/landingpage.asp?section=6142>

 Safeguarding & Protecting Young People Policy:








“Badminton England is committed to ensuring the safe welfare of all those involved in the sport, whether it be playing, coaching or volunteering. Everyone in badminton has a responsibility to safeguard and protect young people within the sport, to act appropriately, and to report concerns. Badminton England works to ensure it complies with all safeguarding, equality and diversity legislation and adheres to its code of conduct. By signing up as a Volunteer for Badminton England, you are committing to adhere to these principles and will be trained appropriately where required.”

<https://www.badmintonengland.co.uk/landingpage.asp?section=5689>

 Sports Betting & Integrity Policy:
<https://www.badmintonengland.co.uk/landingpage.asp?section=6133>

 Health and Safety Policy Statement:

“Volunteers are expected to:

-  *Take reasonable care of their own safety and the safety of others;*
-  *Co-operate with Badminton England and each other so as to enable compliance with any imposed legal duty or requirement;*
-  *Not interfere with or misuse, intentionally or recklessly anything provided in the interests of safety;*
-  *Comply fully with the health and safety policy statement and health and safety procedures;*
-  *Report all hazards, near misses, accidents, incidents dangerous occurrences and damage to plant and equipment;*
-  *Use the necessary protective clothing and equipment as provided;*
-  *Observe and follow all safe systems of work.”*

Any questions or further clarification should be directed to:
volunteering@badmintonengland.co.uk